

The Affordable Housing Institute, Inc. Employees

Full-Time Employees:

Bryan Hartnett- President and Executive Director

The President and Executive Director is the chief executive officer of AHI and is responsible for providing strategic leadership, overseeing operations, ensuring financial sustainability, and advancing the AHI's mission. The role reports directly to the Board of Directors and serves as the primary spokesperson and advocate for the organization.

Key responsibilities:

- Lead the execution of the organization's mission, vision, and strategic plan
- Represent the organization to stakeholders, partners, media, and the public
- Ensure programs and services align with the mission and community needs
- Oversee daily operations including staffing and programs
- Develop and implement organizational policies and procedures
- Ensures compliance with all regulatory and ethical standards

Robert C. Hartnett- Vice-President

The Vice President is a senior leadership role that supports the President/Executive Director in advancing the AHI's mission and managing its day-to-day operations. The VP plays a key role in internal leadership, program oversight, strategic planning, and organizational development. The Vice President may serve as acting President in the absence of the President/Executive Director.

Key responsibilities:

- Support the development and execution of AHI's strategic initiatives and organizational goals
- Represent the organization in strategic partnerships, coalitions, and external meetings
- Attend board meetings and prepare reports or presentations as needed
- Provide information and insights to the Board in support of governance and oversight
- Ensure compliance with all regulatory and ethical standards

Jill C. Hartnett- Secretary/Treasurer

The Secretary / Treasurer is responsible for ensuring the integrity of board documentation and overseeing the financial health of AHI. The Secretary manages and maintains accurate records of board activities and ensures compliance with legal and organizational requirements. The Treasurer oversees financial policies, reporting, and performance.

Key Responsibilities:

- Maintain official corporate records, including bylaws, board rosters, and resolutions
- Ensures compliance with applicable laws, regulations, and governance best practices
- File annual corporate documents

- Ensure proper notice of meetings and distribution of materials
- Oversee AHI's financial strategy, policies and practices
- Review and present financial reports
- Develop annual budgets and monitor AHI's financial position and cash flow
- File tax forms and support the audit process